

Key information	
Job title	Knowledge Development Lawyer (Employment & Partnerships)
Department:	Knowledge
Reports to:	Head of Knowledge. Dotted line reporting to Knowledge Partner for Employment & Partnerships group. Liaising with Legal Group Head for Employment & Partnerships and other Partners/Counsel responsible at group level for Business Development, Trainees, sustainability initiatives, and KDLs across the business.
Hours:	Normal office hours are 9.30am – 5.30pm (flexibility required), 3 days per week and in accordance with our agile working policy.

Why Forsters?

We are renowned for our private wealth and real estate focus, together with our strong corporate and commercial and dispute resolution teams. We work alongside individuals, families and businesses across a wide range of complex matters and situations.

What makes us different is how we build closer connections with our clients to deliver exceptional results. We do it through creating genuine relationships, a sharp focus on what matters to them and the flexibility to adapt our advice to their situation.

When you come through our door, you'll notice how genuinely open, friendly and authentic people are. We work well together because we have fun together. We take your happiness and wellbeing seriously. Here, you are free to express yourself and be the best you can be.

Delivering exceptional results takes on a different meaning at Forsters. For us, it's about being more closely connected to clients, each other and our communities. It's what drives us, them and you forward.

Forsters: Closer connections. Exceptional results.



What sort of work?

We have a vacancy for a Knowledge Development Lawyer (KDL) on a permanent basis, seeking candidates with expertise in Employment law and ideally contentious Partnership matters. This new role is central to the successful organisation and development of our growing Employment & Partnerships team. You will collaborate with other KDLs and the wider Knowledge team, producing high-value knowledge content for internal and external use to ensure consistently high-quality service to clients and to support our fee earners' development, in terms of legal knowledge and best practice.

A key aspect of this role is to actively support the Employment & Partnerships team's knowledge-focused business development initiatives. You will work closely with the partners and the BD&M team to identify opportunities for thought leadership, contribute to the creation of engaging client-facing materials, and help raise the external profile of the team's expertise. Your work will ensure that our business development activities are underpinned by robust, up-to-date legal knowledge and innovative approaches, helping the team to build and strengthen client relationships.

Key Responsibilities:

Knowledge resources and precedents

- Maintain a centralised precedent bank for core Employment and Partnership law documents, liaising with support teams on management, security and automation.
- Track legal developments and trends; produce engaging materials to support the team.
- Manage the Employment Knowledge Hub (SharePoint), ensuring resources are accessible and well-organised.
- Support fee earners with legal and matter management queries; capture and share know-how.
- Promote knowledge sharing, consistency and risk mitigation through updated checklists and resources.
- Liaise with Library and Information Services on relevant resources.

Legal training

- Chair monthly know-how meetings; set agendas and coordinate speakers.
- Design and deliver training programmes for all levels, including firm-wide sessions.
- Collaborate with internal and external speakers; coordinate cross-group training initiatives.

Legal technology

Monitor legal tech developments; assess tools for efficiency gains and report findings to Head of Knowledge and partners, driving implementation where relevant.

Clients and BD

- Support thought leadership and BD activities (e.g. articles, newsletters, client seminars, media).
- Work with BD&M to produce client-facing content and raise the group's external profile.
- Assist with producing client materials and directory submissions.

Firmwide knowledge and risk

- Collaborate with Head of Knowledge and KDLs to ensure consistency across practice areas.
- Liaise with Risk & Compliance on regulatory matters and policy reviews.
- Contribute to firmwide knowledge and innovation projects.
- Gather feedback to inform future knowledge initiatives.

Other responsibilities

- Support Responsible Business initiatives.
- Assist with onboarding and recruitment activities.
- Align priorities with the Employment & Partnerships group's business plan and contribute to its development.

Why this team?

Our Knowledge and Employment & Partnerships teams are both growing. This new role sits at the heart of both, helping drive excellence in client service and legal insight. You'll be part of a dynamic, collaborative environment where knowledge is valued as a strategic asset to help our people deliver exceptional outcomes. Your ideas and expertise will help shape the future of both teams. We will encourage you to be entrepreneurial, explore ideas and make your mark. We will provide you with the support you need to grow professionally and personally to reach your full potential.

What is the environment?

You'll be in an environment of happiness, collaboration and flexibility. We take our work seriously and being happy and having fun is an integral part of that. We work both in and out of the office in Marylebone depending on what's best for our clients, our team, our business and our professional growth.

Are we right for you?

We are looking for you to bring your energy and enthusiasm to work every day and to collaborate and work with colleagues as one team, to listen and consider each other. We ask you to take responsibility for your growth and development, share your ideas and let us know what you want to achieve. We are looking for you to get involved in our responsible business activities, pro bono, community and sustainability initiatives.

Other skills required:

- Experienced, technically excellent Employment lawyer (previous experience as a KDL not a pre-requisite).
 - Clear understanding of how a law firm operates as a business.
 - Focused on delivering high-quality service to colleagues and clients.
 - Confident presenter with creative thinking to maximise audience engagement.
 - Strong problem-solving, project management, risk management and mitigation skills.
 - Excellent communication and interpersonal skills at all levels.
 - Self-motivated with a proactive approach.
 - Calm and efficient under pressure.
 - Flexible regarding time and duties.
 - Good attention to detail and strong organisational skills.
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Equal Opportunities

Forsters LLP is an equal opportunities employer and is committed to ensuring an inclusive and accessible hiring experience for everyone.

We strive to attract and encourage applications from all candidates regardless of their gender, age, race, nationality, marital status, disability, sex, sexual orientation or religious beliefs.

If you require any support or adjustments in the application or hiring process, please let us know.

www.forsters.co.uk

